



Lease Extension Application for Shared Owners

(Subject to contract)

Please complete this form in BLOCK CAPITALS, and then return it to the Post Sales Approvals Team at the address on the last page of this form.

Personal Details	Applicant 1	Applicant 2
Title (Ms/Mr/Mrs/Miss/Other)		
First name		
Surname		
Date of birth (DD/MM/YYYY)		
Your Address		
Postcode		
Property Address (if different from above)		
Postcode		
Home telephone number		
Mobile telephone number		
Work telephone number		
Email address		

Please confirm details about your lease

Current term of lease _____ years

Remaining years on lease _____ years

Please note that your lease will be extended up to the maximum 990 year term.

Please confirm your reason for requesting a lease extension

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Valuation and fees

To ascertain the premium payable to Moat in order to extend the lease, a specialist valuation must be undertaken for your property. This needs to be carried out by a surveyor who deals with lease extensions (not all surveying companies offer this service). Once we receive your application form we will contact you advise how to pay our administration fee of £240. When this has been received we will instruct your chosen surveyor who will contacts you directly to make an appointment to visit your home; you will need to pay their fee to them directly when they contact you. Please note that fees are not refundable.

Please refer to the panel of surveyors for lease extensions, and state here which surveyor you would like us to instruct:

Once we are in receipt of the valuation, we will write to you confirming the lease extension premium. You will be required to confirm your acceptance of the premium and provide us with the details of the solicitors who will be acting on your behalf in this transaction. We will instruct our solicitors to liaise directly with yours, to facilitate completion of the lease extension.

Please note that you will be required to pay our solicitors fee for their work involved in this process; this fee (to be confirmed) is payable via your solicitors, on completion of the transaction.

Each leaseholder should sign below to confirm that they wish to extend the lease, and agree to the terms as set out in this application form.

Declarations

Signed (Applicant 1)

Print Name:

Date:

Signed (Applicant 2)

Print Name:

Date:

Please return to:

Post Sales Approvals Team
Moat, Mariner House
Galleon Boulevard, Crossways
Dartford, Kent, DA2 6QE

Tel: 0300 323 0011
Email: postsalesapprovals@moat.co.uk